

EVENT CANCELLATION/REFUND POLICY

Due to limited event seating, we request that you notify the Plano Chamber of Commerce of cancellations prior to the event so that we may accommodate other Chamber members. We will issue a refund for event registration fees if submitted at least 4 business days prior to the program.

In some instances, the refund deadline may vary from our standard policy for a particular event. If so, that information will be included on the event page for that particular event on the Plano Chamber website.

Event registrations are transferable from one participant to another within an organization; however, the Plano Chamber of Commerce is not able to transfer a registration payment from one event to another.

All refund requests **MUST** be submitted in writing either by mail, fax or email. To submit a refund request by email, please send an email to info@planochamber.org with the subject line "Event Cancellation: MM/DD/YYYY".

In case an event is cancelled or postponed, the Plano Chamber of Commerce will offer a credit towards future events to those who already paid for their ticket. For questions regarding cancelled events, contact the Plano Chamber of Commerce at 972-424-7547.